

# **The Statute & Rules of Porsche Club Oman**

(Amended May 2007)

## **ARTICLE 1**

The Club shall be established by the owners of Porsche cars registered in the Sultanate of Oman and shall be called Porsche Club Oman, hereafter referred to as 'The Club'

## **ARTICLE 2**

The aims of The Club are as follows;

1. To introduce people who appreciate cars to each other.
2. To organise social, sporting and charitable events as required.
3. To support and benefit from a close relationship with Porsche Centre Oman (SATA LLC), Porsche Middle East and Porsche AG.
4. To liaise with other Porsche Clubs throughout the world.
5. To encourage and support safer driving.
6. To maintain a register of members and their cars.

## **ARTICLE 3**

Organisation

1. The Club shall conform to the rules required for the existence of Private Clubs in Oman.
2. The Club shall be registered with Porsche AG in Germany
3. The Club shall use the Porsche Club Handbook for reference and guidance
4. The Club shall be affiliated with the Oman Automobile Association.

## **ARTICLE 4**

Club Committee

1. The Club shall be directed and its business transacted by a Committee consisting of an uneven number and as a minimum, a President, Vice President, Secretary, Treasurer and Events Manager. The quorum for meetings of the Committee shall be 50% of all members of the Committee. Meetings shall be held by the Committee at least four (4) times annually. The President may, if he deems it necessary, call extra-ordinary meetings in addition thereto.
2. The Committee shall be chosen at least every 3 years by election at the Annual General Meeting (AGM) of The Club. The quorum of members required at this voting AGM is one eighth of the number of currently paid up members. Not all committee members shall be exchanged at the time of the election to ensure continuity and consistency of the committee's work
3. Nominations for the Committee shall be in writing and shall be addressed to the Secretary of the Club, and are to reach the Secretary of the Club at least fourteen (14) days before the AGM. Each nomination shall state the names and the membership numbers of the Proposer and the Seconder, together with Nominees' written consent to be nominated. The nominations receiving the highest number of votes shall be the Committee for the next period.
4. The new Committee shall elect a President, Vice President, Secretary, Treasurer and Events Manager for the next period. Additional positions like Public Relations Manager and other positions can be created at the discretion of the elected committee to accommodate additional committee members and ensure efficient execution of the annual event programme.
5. The Committee shall have the power, by co-option, to fill any vacancy amongst its members for the unexpired portion of that members term of office and/or invite, by

co-option, specific members who are not Committee members to assist in specific projects from time to time. These co-opted members shall, however, have no voting rights during the period in which they have been co-opted onto the Committee.

6. Every member of the Committee, including the President, shall be entitled to one vote at each Committee/extra-ordinary meeting.
7. The Committee shall have the sole and discretionary power to appoint ex-officio, a Patron and/or any other such Honorary Member as they deem fit. In particular visitors from other Porsche Clubs world wide may be eligible as temporary Honorary Members. Proposals for the appointment of Honorary Members must be submitted to the Committee for approval and such appointments shall be ratified at each AGM of the Club.
8. The Committee may, from time to time and at its discretion, obtain insurance of whatever nature for and on behalf of the Club, as it deems fit.
9. The Committee may, at its discretion, invest the funds of the Club as it deems fit with any banking institution or any other similar financial institution.

## **ARTICLE 5**

*In this section the male gender is used solely for editing convenience and does not preclude the appointment of Ladies to any of the positions described hereunder.*

As stated in article 4.4 above the committee will consist of the following positions:

### **1. PRESIDENT**

The President shall be Chief Executive of the Club. He shall preside at all meetings and shall be the Chairman of the Committee. He shall appoint sub-committees and sub-committee chairmen, subject to the approval of the Committee. He is responsible for conducting the Club general membership meetings. He shall review the monthly bank statement with the Treasurer. The President has the task to develop and implement new projects and activities to benefit the Club members.

### **2. VICE PRESIDENT**

The Vice President shall assume the duties of the President in his absence and perform any other duties prescribed by the President. The Vice President shall be tasked with managing the recruitment drive for new members.

### **3. SECRETARY**

The Secretary shall take the minutes of all the meetings of the Club and its Committee and shall deal with correspondence. The nature of the minutes taken by the Secretary shall either be in writing and/or tape recording. In the event of tape recording such tape recording shall not be edited, but shall include the entire recording of the meeting and such recording shall be sealed after the meeting. The Secretary shall ensure that from time to time the records of the Club including the minute book and membership database are kept up to date.

### **4. TREASURER**

1. The Treasurer shall have charge of and maintain proper books of accounts of the Club funds. Such records will be deposited in the name of Porsche Club Oman at an approved financial institution as approved by the Committee from time to time. Such books of accounts shall be the ledger, receipt book, and any other such books of account as the Treasurer shall deem necessary.
2. All accounts in the name of Porsche Club Oman shall be paid only after authorisation by the Committee. All cheques in payment of accounts shall be signed

by two authorised members of the Committee. The Committee members who are authorised to sign cheques are the President and the Treasurer. In the absence of the President, the Vice President must approve any payment by the Treasurer.

3. The Treasurer shall collect all subscriptions and other monies due to the Club. A copy of the annual accounts, duly audited by two independent Club members and approved by the Club, shall be available at the AGM for inspection and comment and shall be presented by the Treasurer. No funds of the Club may be loaned to a member of the Club, unless every member of the Committee agrees thereto.

## 5. EVENTS MANAGER

The Events Manager shall take responsibility for ensuring that any event is organised and conducted as per Club regulations. The duties of the Events Manager shall be carried out in three phases;

- Pre-event – preparing the event
- During event – managing the event itself
- Post event – managing event closure

Much of the work involved can be delegated to others but the Events Manager must understand that he is the person held accountable for the success of the event.

Additional to the minimum number of positions detailed above, additional positions can be created to ensure the smooth running of the club, for instance:

## 6. PUBLIC RELATIONS MANAGER

The Public Relations manager shall be responsible for both internal and external relationship management. He shall assist the Events Manager and has a primary duty to enhance the reputation of the Club.

## 7. PORSCHE CENTRE OMAN REPRESENTATIVE

The Porsche Centre Oman Representative shall be an employee of the Porsche Centre Oman and manage the interface between the Club and Porsche AG and its sales partners.

## ARTICLE 6

### Qualification for Membership

1. Full membership shall be limited to persons who own or drive a Porsche car. Associate members are persons who will, in the opinion of the Committee, be supportive of the Porsche brand. The Committee, in its sole discretion, shall have the power to reject any application without disclosing the reason. Membership shall include his/her spouse, which will entitle full members jointly and/or severally to one vote.
2. Persons who are members of other car club committees, or those working for a Porsche competitor, are excluded from joining the Club.
3. Annual membership shall be one full year from the date of application.
4. Each member of the Committee and member of the Club, upon attaining membership hereby undertakes to accept and abide by the Constitution of the Club and undertakes not to do anything which would bring the Club and/or the Porsche brand into disrepute. The members of the Club and their heirs and/or assigns and/or executors and/or trustees and/or administrators hereby indemnify the Club and its Committee members against any legal action for damages or otherwise, in respect of any act or omission arising out of any event, social occasion, rally or meeting.

## **ARTICLE 7**

### Financial Provisions

1. The Club income is generated from membership fees, returns from Club events, selling of promotional articles to members and through sponsorship.
2. No income may be generated through the sale of Porsche vehicles.
3. Club funds are to be used for the Club objectives and may not be paid to individual Club members, with the exception of allowances for expenses incurred to promote the Club as approved by the Committee.
4. Entry fees and subscriptions, payable on application for membership, shall be determined by the Committee from time to time as the case may be. They are not refundable.

## **ARTICLE 8**

### Disciplinary Action

The Committee shall be empowered to suspend, expel or fine any member whose conduct is deemed to be prejudicial to the interests of the Club and/or the Porsche brand and/or its members. The offending member shall be required to place before the committee a written explanation within fourteen (14) days of him being notified in writing of such offence, and in the event that the Committee reject such explanation it may make such decision as it deems fit in the circumstances. The decision of all the Committee members present at the meeting shall be final and the member shall not be entitled to resort to any legal action and/or arbitration in respect of such Committee decisions. Such penalised members shall be bound to accept the Committee's decision as final and binding.

## **ARTICLE 9**

### General Meetings

On receipt of a written application signed by at least 15 members, an Extra-Ordinary General Meeting shall be called by the President. Twenty-one (21) days written notice of such a meeting shall be given by the Secretary to all members.

## **ARTICLE 10**

### Income and Property

The income and property of the Club shall be applied at the discretion of the Committee but generally towards the promotion of the objectives for which the Club has been founded. The Committee shall be accountable to the Club for any excessive expenditure incurred during its term in office.

## **ARTICLE 11**

### Amendments

Alterations and/or additions to this Statute shall be made at the AGM or an Extra-Ordinary General Meeting after notice of such alterations and/or additions have been submitted to the Secretary at least thirty (30) days prior to the meeting. Such alterations and/or additions shall require a two thirds majority in favour by the members attending. The necessary quorum of members must be obtained.